



Agricultural Stewardship Association

ASA 2024 Summer Internships

(2) Outreach Coordinator Interns

The Agricultural Stewardship Association (ASA) is a nonprofit land trust located in Greenwich, NY. Our mission is to protect the community's working farms and forests, connect people to the land, and promote a vibrant future for agriculture and forestry in the region. Since 1990, ASA has conserved 172 properties totaling more than 31,400 acres of land, including one community forest.

Historically, our focus has been assisting farmers and woodland landowners to conserve their land using voluntary land protection agreements that limit future development while remaining in the ownership of these local families. Over the past several years we have been exploring other ways we might implement our mission while supporting our community to ensure that people, no matter where they live or whether they own land, can benefit from land conservation in a way that is meaningful to them.

ASA is pleased to offer **two** paid summer internship opportunities to assist with projects and programs focusing on community engagement. Ideally, one intern will focus primarily on activities in Washington County, and one will focus primarily on activities in Rensselaer County. This may include coordinating outreach programming to implement ASA's community conservation and engagement plan, assisting with outreach and fundraising efforts for community lands projects, and working on events, including our Forever Farmland Supper. ASA's Community Engagement Manager will supervise the summer interns. These internships can either be mostly spent at ASA's office in Greenwich or be in a hybrid work environment. There will be periodic offsite meetings, site visits, and attendance at programs and events.

The Outreach Coordinator intern positions are designed for undergraduate students to gain hands-on experience. The interns will assist with ASA programs and events as well as general office support in a fast-paced nonprofit environment. The position is ideal for students interested in community engagement, educational programming for diverse audiences, event planning, and conservation work. The interns will primarily work on the following: 1) assist with implementing aspects of the Community Conservation and Engagement Plan; 2) assist with ASA outreach programs and events, including the Forever Farmland Supper; 3) provide research and coordination on community conservation work; and 4) provide general support for the office and other staff, as time permits.

Examples of Possible Intern Tasks:

- Assist with, and develop programs related to, ASA's Community Conservation and Engagement Plan (could include, helping to create community lands, leading a farm tour, facilitating a program for those with mobility or cognitive challenges, etc.)
- Help with research, outreach, and fundraising with community land projects
- Work with volunteers and local experts to research the natural history of the Cambridge Community Forest and develop educational materials
- Assist with the preparation of ASA's "Forever Farmland Supper" and "Landscapes for Landsake" events

Requirements:

- Must be enrolled in an undergraduate program (and must have completed at least one year by the end of Spring 2024) or have just graduated from an undergraduate program in spring of 2024.
- Understanding of, and enthusiastic interest in, the mission of ASA.
- Demonstrated strong organizational, research, and project management skills.
- Ability to work independently and as part of a team.
- Excellent interpersonal, oral, and written communication skills.
- Proficiency with Microsoft Office suite.
- Ability to sit and work on a computer up to 8 hours a day
- Ability to walk in the woods over varied terrain.
- Reliable transportation. Willingness to travel with mileage reimbursement included.
- Experience with community conservation, and land management, a plus

Employment Terms:

- \$17/hr and ability to work 4-5 days a week for 30-35 hours per week which may include an occasional evening or weekend, or as arranged in advance.
- Ability to work between early June and mid-August or as arranged.

If you have any questions about ASA's summer 2024 internship opportunities, and/or would like to apply for the internships, please submit a resume and cover letter to Kara O'Malley Scieszka, Community Engagement Manager, at kara@agstewardship.org. Applications will be reviewed on a rolling basis until the positions are filled. Qualified candidates will be interviewed either in person or virtually.

ASA is an equal-opportunity employer and is committed to enhancing diversity, equity, and inclusion in our organization and land conservation. People of color, women, LGBTQIA+ individuals, and people with disabilities are encouraged to apply.

For more information on ASA visit www.agstewardship.org